

City of Long Prairie
7:00 P.M., Monday December 4th, 2023
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Monday December 4th, 2023, Acting Mayor David Wright called the meeting to order with the following present by phone or at City Hall: Council members Jim Kreemer, Lilah Gripne, and Deputy Clerk Deb Laumeyer. Mayor Jodi Dixon and Council member Clint Krueger were absent. City Administrator Ted Gray was present on Zoom. Others present Police Chief Ryan Hanson, Officer Trevor Larson, and Jeremy Sovich,

Council member Gripne motioned Kreemer seconded to approve the consent agenda:

- (a) Approve Agenda for December 4th, 2023.**
- (b) Approve Council Meeting Minutes from November 6th, 2023.**
- (c) Approve Council Meeting Minutes from November 20th, 2023.**
- (d) Approve Donation Resolution 23-12-04-29.**

Following corrections on November 6th meeting. The City Council meeting was held at Long Prairie Grey Eagle High School, not City Hall. Also at the November 6th meeting, Baron Rudd, it should be Barton Rudd and under new business it should be Skip Duchesneau address this for the foreseeable future instead of David Wright.

Motion carried unanimously.

Resolution #23-12-04-29
RESOLUTION ACKNOWLEDGING DONATIONS

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of November for the following purposes:

Donor	Amount	Purpose
Brad & Terry Jo Peery	\$25.00	Outdoor Hockey Rink
Enterprise CP	\$125.00	Outdoor Hockey Rink
Glenn & Geneva Pesta	\$200.00	Police Department

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: The City Council of the City of Long Prairie acknowledges and accepts the donations received the month of November.

BE IT FURTHER RESOLVED THAT: The City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted this 4th day of December 2023 by the City Council of the City of Long Prairie.

ATTEST:

Theodore Gray
City Administrator/Clerk

David Wright
Acting Mayor

(Public Comment)
No Public comment

Administrator Gray presented to the Truth and Taxation information regarding the 2024 Tax Levy.

Acting Mayor, David Wright opened the public hearing at 7:19 p.m. for Truth and Taxation. There being no comments or discussion the hearing was closed at 7:20 p.m.

Council member Gripne motioned Kremer seconded to approve Resolution 23-12-04-30, Tax Levy for year 2024 in the amount of \$1,128,921.00. Motion passed.

**RESOLUTION #23-12-04-30
ADOPTING THE FINAL 2023 TAX LEVY, COLLECTIBLE
IN THE YEAR 2024**

Be it resolved by the City Council of the City of Long Prairie, County of Todd, Minnesota, that the following presents the final tax levy collectible in 2024 upon the taxable property in the City of Long Prairie for the following purposes:

Levy Purpose	
General Fund	\$624,600
2016A G.O. Bond	\$120,945
2018B G.O. Bond	\$168,202
2022A G.O. Bond	\$ 26,169
2022B G.O. Bond	\$ 30,730
2022C G.O. Bond	<u>\$158,275</u>
Total	\$1,128,921

Theodore Gray
City Administrator/Clerk

David Wright
Acting Mayor

(Council Reports)

Public Works: City Administrator Gray presented the council with the Public Works report. Rounds are going well. They are working on picking up leaves, maintenance at the Wastewater Treatment plant and working on shop projects. They also will be working on winter maintenance.

Public Safety & EDA: Acting Mayor Wright stated that EDA met and are looking at putting up banners along Hwy 71. They would also like to put banners along Hwy 27 and are looking to see if the school would be interested in helping and show some school pride. EDA will be having a meeting on December 20, 2023, at 4:30 with State Representative Mike Weiner attending the meeting to discuss the latest Legislative update. Fire Department Nick Miller has completed FF1 & FF2 training along with Hazmat and he just needs to take the written test. End of year for the Fire Department is closed and they had 117 calls. Police Chief Ryan Hanson provided the police

report. They have responded to 154 calls over the last 2 weeks and average eleven calls per day. Lastisha Harden has decided to take a full-time position with the Sauk Centre Police Department and will work for the City of Long Prairie on a part-time basis. The fulltime police officer position has been posted with a deadline of December 27, 2023. Officers from the Long Prairie Police Department participated in the Bright Lights Parade handing out candy.

Liquor Store: Council member Kreemer asked Administrator Gray if he received a seconded bid for the compressor at the Liquor Store. Gray stated that at the next meeting, the Council will have two bids to review.

Library: Council member Gripne stated that the library is in need of some new windows as they are foggy and are starting to leak. December 7, 2023, from 4:00 p.m. to 5:00 p.m. The Classics Book Club is meeting. Registration is required and this is for adults and teens. Throughout the library's open hours, babies through school aged children can participate in Take and Make Crafts. The library also has streaming services with Hoopla Digital.com. Anyone that is crazy with the Hallmark Christmas Movies can watch them at home on Hoopla Digital.

Administration: Administrator Gray working on the Comp Plan planning. Some Planning and Zoning updates for the first of the year and the wage compensation analysis. The city was awarded a grant for continued storm water management planning. Kent Louwagie stated that the memo that Ted is referring to talks about the grant that the city received. The city was awarded an MPCA grant in the amount of \$85,541. The City was notified last week that Long Prairie had been selected for two grants but could only accept one of them due to MPCA policy. The city selected the OSG grant since it was a larger amount, and it did not require a local match. This is a reimbursement grant, meaning the city would pay for the study and submit invoices to MPCA for reimbursement. The stormwater study would include the following deliverables:

- Existing condition Stormwater Model and Inundation Maps for Long Prairie.
- Planned conditions Stormwater Model and Inundation Maps reflecting improved infrastructure and green infrastructure PMPs to reduce flooding.
- Future Conditions stormwater models and Inundation Maps reflecting impacts of increased rainfall events.
- Stormwater Resiliency Study identifying recommended infrastructure improvements needed for flood risk reduction.

We anticipated the study would begin in the spring of 2024 and be concluded by early 2025. We will provide updates to the city council as we receive additional details from MPCA.

(Old Business)

No Old Business

(New Business)

The city received a petition to set a public hearing on vacation of streets and alleyways that are located between Marquette Street, 2nd Ave NE, and 4th Ave NE, aka portions of Nicollet St and Aldrich Street. The hearing would be scheduled for Tuesday, January 2, 2024.

Motion by Wright seconded by Gripne to approve Resolution 23-12-04-31 to set a public hearing on January 2, 2024, at City Hall, to vacate streets and alleyways located between Marquette Street, 2nd Ave NE, and 4th Ave NE. Motion passed.

**Resolution #23-12-04-31
A Resolution Setting a Public Hearing on a Vacation**

**THE CITY COUNCIL OF THE CITY OF LONG PRAIRIE, MINNESOTA DOES
HEREBY RESOLVE AS FOLLOWS:**

WHEREAS, the City Council pursuant to Minnesota Statute 412.851 desires to consider the vacation of the street and alleyways requested by petition on December 4th, 2023. The described streets and alleyways that are located between Marquette Street, 2nd Ave NE, and 4th Ave NE, a.k.a portions of Nicollet ST and Aldrich Street.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG
PRAIRIE, MINNESOTA:**

- 1. The council will consider the vacation of such utility easements and a public hearing shall be held on such proposed vacation on the 2nd of Jan before the city council in the city hall at 7:00 p.m.**
- 2. The City Administrator/Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.**

Theodore Gray
City Administrator/Clerk

David Wright
Acting Mayor

The council reviewed the advertisement for a part-time ice rink maintenance employee. The responsibilities would be to monitor the conditions of the ice rink located at Soldiers Field. The individual's duties would be to shovel snow and snow blowing 24 hours after snow accumulation, Mini-Zamboni operations, warming house upkeep and other duties as assigned. Starting wage for this position would be \$15.00 an hour.

Motion by Kreemer, seconded by Gripne to approve the advertising of the position for a part-time ice rink maintenance employee. Motion passed.

Jim Kreemer addressed the city council regarding a complaint received from Amanda Hinson of noises at R-Way in the AM hours before 7:00 am. Through discussion, the noise appears to be work related to garbage collection and not R-Way's day to day operations.

There being no further business, motioned by Kreemer seconded by Gripne to adjourn the meeting at 7:45 p.m.

Deb Laumeier, Deputy Clerk

David Wright, Acting Mayor