

City of Long Prairie
7:00 P.M., Monday June 5th, 2023
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Monday June 5th, 2023, Mayor Dixon called the meeting to order with the following present by phone or at City Hall: Council members, David Wright, Jim Kreemer, Lilah Gripne, Clint Krueger, and City Administrator Ted Gray. Others present Police Chief Ryan Hanson, Kent Louwagie, Officer Trevor Larson, Officer Kellen Pulliam, Officer Joseph Rivera, Fire Chief Dan Laumeayer, Daiv Freeman, Amanda Hinson, Bob Klick, and Public Works Director Chad Bosl.

Council member Wright motioned Kreemer seconded to approve the consent agenda:

- (a) Approve Agenda for May 1st, 2023, with the addition of New Business Item number 10: Todd County Ag Society Temporary Liquor License**
- (b) Approve Council Meeting Minutes from May 15th, 2023.**

Motion carried unanimously.

(Public Hearing)

Mayor Dixon called the public hearing at 7:01 pm to review the plating and rezoning of parcels 36-4011900, 36-4012000, 18-0007000, 18-0048900, 18-0048800, 18-0048700, 18-0048600, 18-0007401 from Agricultural (A-0) to Heavy Industrial (1-3). Administrator Gray asked to council to table the re-zoning recommendation from the Planning and Zoning Commission to allow for additional review this recommendation.

Council member Kreemer motioned Gripne seconded to postpone the decision on the re-zoning to a later date. Motion carried unanimously.

The council reviewed and discussed the proposed plat. After no further discussion Mayor Dixon closed the meeting at 7:06 pm.

Mayor Dixon motioned Kreemer seconded to approve the plat titled Central Bi Ponds Plat as presented. Motion carried unanimously.

(Public Comment)

Amanda Hinson made a statement to the city council.

(Council Reports)

Public Works: Council member Kreuger presented the council the Public Works report. Public works has been busy sweeping streets, opening up parks/bathrooms, mowing and flushing hydrants. This week they will be working on getting ready for Prairie Days. They will continue patching holes, mowing and be working on flushing hydrants in the next few weeks.

EDA: Council member Wright reported on EDA activities. They are continuing to move forward with review of the Downtown Revitalization grant proposals.

Public Safety: Council member Wright reported on the Police and Fire Departments. The Fire Department received 2 medical bags and 1 AED pack through a grant. The Fire Department will be participating in the upcoming Prairie Days and Browerville Days Parades. The Police Department is averaging 10 calls per day. Officer Pulliam and Officer Rivera attended an Alex Tech Job Fair for recruitment of officers. The 2019 Police Squad was in the shop for transmission issues and the 2023 Police Squad should be ready for service this week.

Planning and Zoning: Council member Kreemer reported on the Planning and Zoning meeting that occurred earlier today on June 5th.

Library: Council member Gripne reported on the upcoming library events. The library summer reading program started today, June 5th and will continue until August 5th. On June 7th there are two events, a ventriloquist at 2:00 pm to 2:45 pm and from 6:00 pm to 7:00 pm a forensic psychologist will be presenting at the library. On June 15th there will be a healthy living meeting at the library from 2:00 to 3:00 pm.

Community: Mayor Dixon reported on the high school graduation. The Senior Center will be holding a “Chinese Auction” on Tuesday June 6th.

Administration: Administrator Gray reported on the near completion of the 2022 Audit. Administrator Gray discussed an upcoming date for a work session and a update to the city’s grass ordinance.

Kent Louwagie from Bolton and Menk provided the council a road project update. They are continuing to keep up with planting and watering yards affected by the road project. For Riverside Drive they are currently working on the North Half and will be replacing sewer force mains on Saturday June 10th. Kent explained the upcoming new business items for the pay request and a change order for additional culverts to be located on Commerce Road.

(New Business)

Mayor Dixon motioned Wright seconded to approve Contractor’s Pay Application #10 from C&L Excavating in the amount of \$571,380.97. Motion carried unanimously.

Mayor Dixon motioned Kreemer seconded to approve Change Order #5 for CSAH 56 & CSAH 38 in the amount of \$13,535.00. Motion carried unanimously.

Council member Wright motioned Gripne seconded to approve the St. Mary of Mount Carmel Parish Bingo/Raffle request for September 10th. Motion carried unanimously.

Council member Gripne motioned Kreemer seconded to acknowledge the sample ticket for the Long Prairie Area Baseball Association Raffle request. Motion carried unanimously.

Mayor Dixon motioned Gripne seconded to approve Resolution 23-06-05-14 authorizing participation in the amount of \$3,358 with the Community Concern for Youth Program. Motion carried unanimously.

RESOLUTION OF SPONSORSHIP
Resolution #23-06-20-14

Resolution authorizing participation with the Community Concern for Youth Program with Todd-Wadena Community Corrections.

BE IT RESOLVED by the Long Prairie City Council that Todd County act as sponsoring unit of government for the project entitled Community Concern for Youth to be conducted by Todd-Wadena Community Corrections during the period from 01/01/24 through 12/31/24. Barb Becker, Chairperson, Todd County Board of Commissioners, is hereby authorized to execute such agreements and funding as are necessary to implement the project on behalf of the Long Prairie City Council.

BE IT RESOLVED that the Long Prairie City Council hereby agrees to contribute \$3,358.00 for the project entitled Todd-Wadena Community Concern for Youth during the period from 01/01/24 through 12/31/24, which is to be paid on 01/01/24.

It is understood that the Long Prairie-Grey Eagle School Board contributes \$3,924.00, and the Grey Eagle City Council contributes \$361.00, for a total community contribution of \$7,643.00.

I hereby certify that the above resolutions were adopted by the Long Prairie City Council on _____.

Signed:

Witnessed:

(Signature)

(Signature)

Mayor
(Title) _____
(Date)

Clerk-Administrator
(Title) _____
(Date)

Council member Kreuger motioned Dixon seconded to approve the yearly Mobile Food Unit Permit for Taqueria El Guerrerito LLC. Motion carried unanimously.

Mayor Dixon motioned Kreuger seconded to approve the Beach Supervisor Positions for Summer 2023. Motion carried unanimously.

Council member Gripne motioned Dixon seconded to approve the Letter of Support for Hilltop Square Housing and Hilltop Square Auditorium. Motion carried unanimously.

Administrator Gray presented to the City Council a cost estimate for the City's Main Lift Station project. The cost estimate also included a request to advertise for bids and a timeline. The council discussed the cost estimate and noted higher costs for the control building would need to be addressed. They also discussed the water tower project in relation to this project. After discussion was had:

Council member Gripne motioned Wright seconded to move forward with the advertisement of bids for replacement of the City's Main Lift Station. Motion carried unanimously.

Council member Wright motioned Dixon seconded to approve the temporary liquor licenses for the Todd County Ag Society for the Todd County Fair, June 13th through June 16th, 2023. Motion carried unanimously.

Council member Wright expressed concerns with R-Way and the trailer being parked on sidewalks and streets. Wright asked that ordinance enforcement to happen. Administrator commented on the review process of these ordinances and that conversations have been had with R-Way. Gray also commented on the potential fines associated with these ordinance violations.

There being no further business, motioned by Dixon seconded by Kreemer to adjourn the meeting at 8:00 p.m.

Ted Gray, City Administrator

Jodi Dixon, Mayor