

City of Long Prairie
7:00 P.M., Monday May 1st, 2023
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Monday May 1st, 2023, Mayor Dixon called the meeting to order with the following present by phone or at City Hall: Council members, David Wright, Jim Kreemer and City Administrator Ted Gray. Council members Lilah Gripne and Clint Krueger were absent. Others present Police Chief Ryan Hanson, Rev Gerold Goetz, Karen Goetz, Joseph Bleess, Linda Bleesse, Chuck Wolf, Tom Beasman, Kent Louwagie, Officer Trevor Larson, Public Works Director Chad Bosl, and Fire Chief Dan Laumeyer.

Council member Wright motioned Kreemer seconded to approve the consent agenda:

- (a) Approve Agenda for May 1st, 2023, with the addition of New Business Item number 3, PERA Resolution 22-05-01-13 for New Police Officer**
- (b) Approve Council Meeting Minutes from April 14th, 2023.**
- (c) Approve Donation Resolution 23-05-01-11.**

Motion carried unanimously.

Resolution #23-05-01-11
RESOLUTION ACKNOWLEDGING DONATIONS

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of April for the following purposes:

Pleasureland	\$50.00	DARE
Impact Technology	\$100.00	DARE
Fleet Supply	\$50.00	DARE
Custom Transfer	\$50.00	DARE
Enterprise CP	\$100.00	DARE
Petrie's Towing	\$100.00	DARE
Browerville Sportsman	\$1,000.00	LP Fire Relief

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: The City Council of the City of Long Prairie acknowledges and accepts the donations received the month of April.

BE IT FURTHER RESOLVED THAT: The City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted this 1st day of May 2023 by the City Council of the City of Long Prairie.

ATTEST:

Theodore Gray
City Administrator/Clerk

Jodi Dixon
Mayor

(Public Hearing)

At 7:01 pm Mayor Dixon called for a public hearing on the Annexation of property by ordinance requested by Petition from Farmers Union (Central Bi Products). The City Council reviewed the areas to be annexed into the city limits. The city did not receive any written questions or objections regarding this ordinance. Mayor Dixon closed the public hearing at 7:06 pm.

Council member Wright motioned Dixon seconded to approve ordinance 23-05-01-01 an ordinance of the City of Long Prairie Minnesota annexing land located in Long Prairie Township, Todd County, Minnesota pursuant of Minnesota Statutes 414.033 Subdivision 2(3), permitting annexation by ordinance. Motion carried unanimously.

ORDINANCE NO. 23-05-01-01

AN ORDINANCE OF THE CITY OF LONG PRAIRIE, MINNESOTA ANNEXING LAND LOCATED IN LONG PRAIRIE TOWNSHIP, TODD COUNTY, MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(3), PERMITTING ANNEXATION BY ORDINANCE

WHEREAS, a petition signed by all the property owners, requesting that property legally described in the attached Exhibit A be annexed to the City of Long Prairie, Minnesota, was duly presented to the Council of the City of Long Prairie on the ___ day of _____, 2023; and

WHEREAS, said property is unincorporated and abuts the City of Long Prairie on its south and east boundary; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

WHEREAS, said property is not located within a flood plain or shoreland area;

WHEREAS, said property is currently industrial in use and annexation is requested to facilitate the extension of city services for the industrial development of the property; and

WHEREAS, the City of Long Prairie held a public hearing pursuant to Minnesota Statutes §414.033 Subd. 2b, on _____, following thirty (30) days written notice by certified mail to the Town of Long Prairie and to all landowners within and contiguous to the area legally described in the attached Exhibit A, to be annexed; and

WHEREAS, provisions of Minnesota Statutes § 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG PRAIRIE HEREBY ORDAINS AS FOLLOWS:

- 1. The City Council hereby determines that the property as hereinafter described abuts the city limits and is or is about to become urban or suburban in nature in**

that industrial use is being proposed for said property the construction of which requires or will need city services, including public sewer facilities.

2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.
3. The corporate limits of the City of Long Prairie, Minnesota, are hereby extended to include the property described in the attached Exhibit A, said land abutting the City of Long Prairie and being 120 acres or less in area, and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land, to wit:

See Attached Exhibit A.

The property described in the attached Exhibit A consists of a total of 82.91 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto.

4. That the population of the area legally described in the attached Exhibit A and hereby annexed is 0
5. The City of Long Prairie, pursuant to Minnesota Statutes § 414.036, that with respect to the property taxes payable on the area legally described in the attached Exhibit A, hereby annexed, shall make a cash payment to the Town of Long Prairie in accordance with the following schedule:
 - a. In the first year following the year in which the City of Long Prairie could first levy on the annexed area, an amount equal to \$496.54; and
 - b. In the second year, an amount equal to \$496.54.
6. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described in the attached Exhibit A there are no special assessments or debt incurred by the Town on the subject are for which reimbursement is required.
7. That the City Clerk of the City of Long Prairie is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Todd County Auditor, and the Long Prairie Township Clerk.
8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of Long Prairie, Minnesota, this _____ day of _____, 2023.

Jodi Dixon, Mayor

ATTEST:

Ted Gray, City Administrator

Exhibit A

S ½ of SW ¼, Section 8, Township 129, Range 33, and Lots 1, 2, 3 and 4, Block 1, Isensee's Acres, according to the plat thereof, now on file and of record in the office of the County Recorder, Todd County, MN;

AND

That part of the SW ¼ of SE ¼ lying and being west of the west right of way of U.S. Highway No. 71, Section 8, Township 129 N, Range 33 W of the 5th p.m.

(Public Comments)

Rev Gerold Goetz and Karen Goetz addressed the council regarding concerns with water and sewer charges. They also had questions regarding the new stormwater fee.

Joseph and Linda Bless addressed the council regarding concerns with their sewer fee and costs.

(Council Reports)

Public Works: Public Works Director Chad Bosl reported that the daily water/ wastewater rounds and samples are going fine. Public works has been busy with patching holes, sweeping streets, and working on locates in the project area. In the next few weeks, we will continue patching holes, sweeping streets, and getting parks ready to open. The wastewater treatment plant had a plant inspection last week done by the MPCA.

Public Safety: Council member Wright reported on the Police and Fire Departments. For the Police Department Officer Otterer attended the Crossing Guard Recognition program that was held on April 26th. Officer Justin Gothier will be starting training on May 3rd. The Fire Department participated in SkyWarn Training for weather spotting. On Tuesday May 9th, members of the department will be attending Electrical Safety Training in St. Cloud. Fire ban's will be going into effect on Wednesday May 3rd.

EDA: Council member Wright reported on the EDA Meeting. The EDA received updates on the Childcare Center and the Downtown Revitalization Grants. The grants will be re-opened, and applications will be received until May 31st. The EDA heard a revolving loan proposal from Valley View Assisted Living. The board moved forward with the approval of this request.

Liquor Store: Council member Kreemer reported that the Liquor Store flooring project has been completed.

Community: Mayor Dixon reported on the upcoming TCCCA trip to the capital, which is on Thursday May 4th. The Senior Center will be having a garage sale fundraiser on May 20th. The

Long Prairie Grey Eagle Elementary Color Run will be held on Friday May 5th. The Alternative Learning Center will have a food truck fundraiser.

Administrator Gary reported on the upcoming city audit.

Kent Louwagie from Bolton and Menk provide the council with an update on the road project. The second phase of the project started with the reclaiming of Commerce Road. Clean up work has started in the areas around County 38, which includes sidewalk additions on 3rd Ave, and on 2nd Ave repairs, grass seeding, and tree planting. Mr. Louwagie described the plan for Riverside Dr. There will be a small shut down at the intersection of Hwy 71 and Riverside Dr to install a new water main for the temporary water services. After this is completed, work will begin on the North half of Riverside Dr. starting at the Fairview Ave intersection. The council had a discussion regarding the clean up work and grass seeding that will be occurring around County 38. There was also information provided regarding the water main break on 3rd Ave.

(New Business)

Mayor Dixon motioned Kreemer seconded to approve Resolution 23-05-01-12 Notice of Order to Remove Hazardous Building for 15 3rd ST N. Yes Votes: Dixon, Kreemer; No Votes: Wright. Motion carries 2-1.

**RESOLUTION NO. 23-05-01-12
CITY OF LONG PRAIRIE
615 LAKE STREET SOUTH, LONG PRAIRIE, MN 56347
NOTICE OF ORDER TO REMOVE
HAZARDOUS BUILDINGS**

To: Ann Myre, Trustee of the Louis Gramsey Trust

In June 2016 and again in November 2022, your property in the City of Long Prairie, Todd County, located at 15 3rd Street North, Todd County, Minnesota, Parcel No. 36-0023700, was inspected for compliance pursuant to the Minnesota Statute §463.17 pertaining to the HAZARDOUS AND SUBSTANDARD BUILDING ACT. A “hazardous building” or “hazardous property” means any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, constitutes a fire hazard or a hazard to public safety or health.

There is located on your property a building which is determined by the City of Long Prairie to be damaged, decayed, dilapidated, unsanitary and unsafe to the extent that the defects create a hazard to the health, safety and welfare of the general public. Specifically, the Council found that the following conditions exist:

- 1. Failing foundation on the west and north side of the building**
- 2. Failing roof over the west end of the building**
- 3. Large areas of brick are loose**
- 4. Broken windows**
- 5. Loose siding and sheet metal**

Pictures of the property are enclosed for identification.

THEREFORE, by this resolution, the City of Long Prairie hereby ORDERS THE REMOVAL of the hazardous buildings including the house and all outbuildings in their entirety and removal of all miscellaneous junk and garbage, within forty-five (45) days after the date of service of this Order upon you. In accordance with Minnesota Statute §463.24, the owner or occupant must remove all personal property and/or fixtures that will reasonably interfere with the work within ten (10) days. If the property and/or fixtures are not removed and the City enforces this Order, the City may sell the personal property, fixtures and/or salvage materials at a public auction after three (3) days posted notice.

FURTHERMORE, a Motion for Summary Enforcement of the Order will be made to the District Court of the county in which the hazardous buildings or property is situated unless the building is removed within the specified time, or unless an Answer is filed within twenty-one (21) days from the date of service of this Order specifically denying such facts in this Order as are in dispute.

The foregoing resolution of Order to Remove Hazardous Buildings was duly approved and adopted by the City Council of the City of Long Prairie on May 1, 2023.

Jodi Dixon, Mayor

Ted Gray, City Administrator

Administrartor Gray presented to the council a memo regarding the purchase of new Jetter/Vacuum truck used for cleaning and maintaining water, sewer, and stormwater infrastructure. Due to the costs of new truck, Administrator Gray and Public Works Director Bosl, are asking to pursue a used vehicle. Through discussion the council did not see an issue with this procurement option for Jetter/Vacuum truck.

Council member Kreemer motioned Dixon seconded to approve PERA Declaration Resolution 22-05-01-13 for New Police Officer. Motion carried unanimously.

**RESOLUTION # 23-05-01-13
PERA POLICE OFFICER DECLARATION**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statues 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of other; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the City Council of the City of Long Prairie hereby declares that the position titled Police Officer, currently held by Justin T Gothier, meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime
4. Said position gives this employee full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

**STATE OF MINNESOTA
COUNTY OF TODD**

I, Theodore Gray, City Administrator/Clerk of the City of Long Prairie, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 1st day of May 2023; the original of which is on file in this office. I further certify that 3 members voted in favor of this resolution and that 3 members were present and voting.

Signed: _____
Theodore Gray
City Administrator/Clerk

Date: _____

There being no further business, motioned by Dixon seconded by Kreemer to adjourn the meeting at 7:45 p.m.

Ted Gray, City Administrator

Jodi Dixon, Mayor