

**CHICKASHA EDC  
ECONOMIC DEVELOPMENT  
GRANT PROGRAM**

**Application**

The information requested below will be used to process your application under the terms and conditions of the Chickasha Economic Development Council's "Economic Development Grant Program"

**I. Applicant Information**

1. Applicant(s) name: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
  
Federal Tax ID or Social Security Number: \_\_\_\_\_
2. Applicant's daytime telephone number: \_\_\_\_\_  
Cell# ( ) \_\_\_\_\_ Facsimile# ( ) \_\_\_\_\_  
E-mail address.: \_\_\_\_\_
3. Status of applicant (please check one)  
Property owner with vacant facility  
Property owner with tenant business  
Property owner/operator of existing business on property
4. Owner of property is a/an (please check one)  
Individual  
Partnership (attach copy of Partnership Agreement)  
Corporation/profit (attach copy of Articles of Incorporation)  
Corporation/nonprofit (attach list of officers and directors)  
Trust (attach copy of Trust Agreement)  
Other
5. Length of ownership: \_\_\_\_\_  
Date purchased: \_\_\_\_\_

**II. Property Information**

1. Address of property to be improved:  
\_\_\_\_\_  
\_\_\_\_\_
2. Legal description of subject property: *(Attach information, if needed)*

\_\_\_\_\_

\_\_\_\_\_

3. Tax Assessor Parcel Number(s): \_\_\_\_\_

4. Year built: \_\_\_\_\_ Squarefootage: \_\_\_\_\_

5. What are the current types of businesses occupying the building?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Name and phone number of tenant(s) if needed (*Attach additional information, if needed*)

\_\_\_\_\_

\_\_\_\_\_

7. Use of building after construction:

\_\_\_\_\_

\_\_\_\_\_

8. Number of parking spaces provided: \_\_\_\_\_ Proposed: \_\_\_\_\_ Total: \_\_\_\_\_

9. Current zoning: \_\_\_\_\_

IO. Is a zoning amendment required? Yes\_\_No\_\_

If yes, has the rezoning process started? Yes\_\_No\_\_

11. Attach architectural and elevation renderings.

### III. Project Description

1. Description of Proposed Improvements. Please provide a detailed description of your proposed improvements. Attach a copy of your architectural or design plans. Identify materials to be used, such as the type of paint or stain (i.e., exterior latex, color, etc.). Include details of new signs or awnings, etc. Provide color photos of the subject property and those adjacent prior to and after the improvements are made.

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Designs Attached

Before Picture(s) Attached

**IV. Work Estimates**

Please attach estimates for each component of the proposed improvement. Eligible costs shall be the cost of materials, equipment, and contracted labor to complete eligible improvements. Professional fees such as architects, engineers, and solicitors are not eligible costs. Labor provided by the Applicant or tenant of the building is not an eligible cost.

I. Name/Company and Phone Number of Preferred Contractor:

Amount: \_\_\_\_\_  
\_\_\_\_\_

2. Name/Company and Phone Number of Second Contractor:

Amount: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Additional Estimates/Comments: (Please attach additional quotes, as required)

4. Total estimated costs of your improvements: \_\_\_\_\_

5. Estimated completion date for your improvements? \_\_\_\_\_

**V. Loan Information**

Amount of financing requested: \_\_\_\_\_

Source of equity and applicant's percentage of ownership: \_\_\_\_\_  
\_\_\_\_\_

Participating Bank and Contact: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VI. Financial Information:**

Financial statements on business or individual for the *Current Year*, (within 45 days) and *Past Three (3) Year's*, including profit and loss statements and tax returns. If the business is new, submit your personal tax returns for the *Past Three (3) Year's*.

**VII. Credit References: Names and Address of three references**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VIII. Signature of Owner/Authorized Agent-Affidavit or Sworn Declaration**

of the City of Chickasha, County of Grady, State of Oklahoma, make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the application is true.

I/We hereby authorize inspections of my/our property to be improved.

I/We acknowledge that any work carried out prior to written confirmation of grant approval may not be eligible.

I/We acknowledge receiving, understanding, and accepting the terms and conditions of the Chickasha Economic Development Council's Economic Development Grant Program

Sworn to (or declared before me), \_\_\_\_\_ a  
Notary Public in and for the State of Oklahoma on this the \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_.

\_\_\_\_\_  
**Applicant**

\_\_\_\_\_  
Co-Applicant

\_\_\_\_\_  
Notary Public, State of Oklahoma

My Commission Expires:

IX. Consent of the Owner to the Use and Disclosure of Personal Information

I/We, \_\_\_\_\_ am the owner of the land that is the subject of this Application and, for the purposes of the Freedom of information and Protection of Privacy Act, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the" \_\_\_\_\_ for the purposes of processing this application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner(s)

X. Authorization for Agent (*complete only if Applicant is 1101 the registered Owner*)

I/We \_\_\_\_\_ the owner of the subject property, hereby authorize \_\_\_\_\_ (Agent) to act on my behalf with respect to the application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner(s)

Note: Information provided in this application will become part of a public record.

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**AGREEMENT**

**THIS AGREEMENT** is made and entered into on this the \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ and \_\_\_\_\_ between the Chickasha EDC, hereinafter referred to as "CEDC", and \_\_\_\_\_

---

hereinafter referred to as "Applicant"

The Applicant and the CEDC certify and agree to the terms and conditions as set forth below:

1. The Applicant is the owner of a certain real property located at \_\_\_\_\_  
\_\_\_\_\_ in the City of Chickasha, Grady County, Oklahoma, hereinafter referred to as "Property," lying within an area where the CEDC is conducting a Grant Program as described in the Program's "Guidelines and Policies", a copy of which is attached hereto as Exhibit "A" and made a part of this application for all purposes.
2. The Property is of commercial, retail, service, professional and/or office use; and Applicant states that the proposed improvements to the Property listed in the Chickasha Economic Development Council's Grant Program Application are eligible improvements as described in the Program Guidelines and Policies. Applicant states that all the information contained in the application is accurate and truthful and discloses sufficient information so as not to be misleading. The submitted Application is attached hereto as Exhibit "B" and made a part hereof for all purposes.
3. All improvements to be undertaken will be consistent with all applicable Zoning and Building Codes.
4. Only the work that is agreed to by the CEDC and the Applicant, which will be outlined in a formal written notice to proceed to be provided to the Applicant by the CEDC upon Application approval, will be eligible for reimbursement. Any changes to the project that are not approved by the CEDC in writing will not be eligible for reimbursement. Any work that is begun by the Applicant prior to receiving a written notice to proceed from the CEDC will not be eligible for reimbursement.