



ECONOMIC DEVELOPMENT CORPORATION

# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### Seguin Economic Development Corporation

Monday, October 31, 2022

12:00 PM

Seguin Council Chambers

Public

#### NOTICE OF MEETING

The Seguin Economic Development Corporation (SEDC) Board of Directors held a regular meeting on Monday, October 31, 2022, at 12:00 p.m. at the Seguin City Council Chambers, 210 E. Gonzales Street, Seguin, Texas 78155. This meeting was open to the public and is subject to the open meeting laws of the State of Texas.

#### MEETING AGENDA

1. Call to Order.

SEDC Board President Carlos Moreno called the SEDC Board of Directors regular meeting to order at 12:01 PM.

2. Pledge of Allegiance.

3. Roll Call.

Director Elaine Bennett arrived to the meeting at 12:05 PM. Also present were Donna Dodgen - Mayor of Seguin, Steve Parker - Seguin City Manager, Josh Schneker - SEDC Executive Director, Lindsay Dennis - SEDC Assistant Director, Ashlynn Read - SEDC Business Retention Specialist, Brittney Watson - SEDC Marketing Specialist/Office Manager, and Allison Bastian-Rodriguez - SEDC Attorney.

**Present:** 3 - Elaine Bennett, Robert Meservey, and Don Keil

**Presiding:** 1 - Carlos Moreno

**Absent:** 1 - Drew Engelke

4. Public Comments.

No public comments were made.

5. Approval of the minutes of the Seguin Economic Development Corporation Regular Meeting held on September 29, 2022 – Carlos Moreno.

Director Don Keil made a motion to approve the minutes of the SEDC Regular Meeting held on September 29, 2022. Director Rob Meservey seconded the

motion, the motion carried unanimously.

6. Presentation and approval of the SEDC Financial Reports as of August 30, 2022 – Susan Caddell.

**Director Don Keil made a motion to approve the SEDC Financial reports as of August 31, 2022. Director Rob Meservey seconded the motion, the motion carried unanimously.**

7. Presentation on Seguin Economic Development Corporation Monthly Staff Report

- Marketing and Recruitment Activities Update
- Business Retention & Expansion Program Activities Update
- Active Projects Update
- Monthly Economic Indicators

8. Presentation of the 2021-2022 Seguin Economic Development Corporation Annual Report – Josh Schneuker.

9. Presentation, discussion, and possible action on the Seguin Economic Development Corporation Targeted Industry Analysis Project – Josh Schneuker.

**No action taken on Targeted Industry Analysis Project. The Board of Directors directed the SEDC staff to issue a Request for Proposal for a Comprehensive Economic Development Strategy (CEDS).**

10. Presentation, discussion, and possible action on a Resolution authorizing an amendment to the Performance Agreement between the Seguin Economic Development Corporation and Fujirebio Diagnostics, Inc. – Josh Schneuker.

**Director Elaine Bennett made a motion to authorize an amendment to the Performance Agreement between the SEDC and Fujirebio Diagnostics, Inc. Director Rob Meservey seconded the motion, the motion carried unanimously.**

11. Presentation, discussion, and possible action on a Resolution authorizing certain expenditures to fund Engineering and Design Services by Trihydro Corporation for a Water Line Improvement Project, which is found by the Board of Directors to be required infrastructure necessary to promote or develop new or expanded business enterprises – Josh Schneuker.

**Director Don Keil made a motion to authorize certain expenditures to fund Engineering and Design Services by Trihydro Corporation for a Water line Improvement Project. Director Elaine Bennett seconded the motion, the motion carried unanimously.**

12. Presentation, discussion, and possible action on a Resolution authorizing the application for a grant from the Texas Workforce Commission High Demand Job Training Program, for the facilitation and creation of high-demand jobs in the City of Seguin – Josh Schneuker.

**Director Elaine Bennett made a motion to authorize the application for a grant**

from the Texas Workforce Commission High Demand Job Training Program, for the facilitation and creation of high-demand jobs in the City of Seguin. Director Rob Meservey seconded the motion, the motion carried unanimously.

- 13. Presentation and discussion regarding equipment needed for the TX FAME Lone Star Chapter – Josh Schneuker.
14. Presentation, discussion, and possible action on a Resolution amending the Fiscal Year 2022-2023 SEDC Budget – Josh Schneuker.

Director Don Keil made a motion amending the Fiscal Year 2022-2023 SEDC Budget. Director Rob Meservey seconded the motion, the motion carried unanimously.

- 15. Closed Session: The Seguin Economic Development Corporation Board of Directors will meet in Closed Session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

The SEDC Board of Directors convened into Closed Session at 1:08 PM.

Section 551.087 – Deliberation Regarding Economic Development Negotiations (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. (2) to deliberate the offer of a financial or other incentive to a business prospect.

- Project Premium South

- 16. Reconvene into Regular Session

The SEDC Board of Directors reconvened into Regular Session at 1:21 PM.

- 17. Possible discussion and action related to Project Premium South – Josh Schneuker.

No action taken.

- 18. Requests by Board Members to place items on a future SEDC Board Meeting agenda.

No requests were made.

- 19. Adjournment.

SEDC Board President Carlos Moreno adjourned the SEDC Board of Directors Meeting at 1:22 PM.

Signature: [Handwritten Signature]
Name: Robert Meservey
Position: Secretary

Date: 2/2/2023