



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

Seguin Economic Development Corporation

Thursday, February 4, 2021

12:00 PM

Virtual

NOTICE OF MEETING

The Board of Directors of the Seguin Economic Development Corporation (SEDC) held a regular meeting on Thursday, February 4, 2021 at 12:00 pm. To protect the health of the public and limit the potential spread of COVID-19, in accordance with the order of the Office of the Governor issued March 16, 2020, suspending certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting, this meeting was conducted by video conference using Zoom.

MEETING MINUTES

1. Call to Order.

SEDC Board Vice President Don Keil called the meeting to order at 12:00 P.M.

2. Roll Call.

Director Carlos Moreno arrived to the meeting at 12:30 PM. Also present were Mayor Donna Dodgen, Joshua Schneuker - SEDC Executive Director, Lindsay Dennis - SEDC Assistant Director, Ashlynn Tovar-Read - SEDC Business Retention Specialist, Brittney Watson - SEDC Administrative/Marketing Assistant, and Charles E. Zech - SEDC Attorney.

Present: 3 - Elaine Bennett, Carlos Moreno, and Robert Meservey

Presiding: 1 - Don Keil

Absent: 1 - Drew Engelke

3. Public Comments.

Public comments were asked to be submitted via email no later than 10:00 A.M. on Thursday, February 4, 2021 to be included in the Virtual SEDC Board of Directors Meeting. No public comments were submitted.

4. Approval of the minutes of the Seguin Economic Development Corporation Regular Meeting held on January 7, 2021 – Carlos Moreno, Board President.

Director Elaine Bennett made a motion to approve the minutes of the Seguin Economic Development Corporation Regular Meeting held on January 7, 2021. Director Robert Meservey seconded the motion, the motion carried unanimously.

5. Presentation and approval of the SEDC Financial Reports as of November 30, 2020 – Susan Caddell, Director of Finance.

SEDC Executive Director Josh Schneuker presented the SEDC Financial Reports as of November 30, 2020. Director Robert Meservey made a motion to approve the SEDC Financial Reports as of November 30 2020. Director Elaine Bennett seconded the motion, the motion carried unanimously.

6. Discussion and possible action on Resolution No. 2021-05, authorizing an amendment to a Performance Agreement between the Seguin Economic Development Corporation and Seguin Fabricators, Ltd. – Josh Schneuker, Executive Director.

Director Robert Meservey abstained from the motion due to a conflict of interest resulting in lack of a quorum. This item was tabled until a quorum was reached with Director Moreno's arrival to the meeting. After reconvening from executive session, the item was reconsidered at 1:11 P.M. Director Don Keil made a motion to approve Resolution No. 2021-05, authorizing an amendment to a Performance Agreement between the SEDC and Seguin Fabricators, Ltd. Director Elaine Bennett seconded the motion, the motion carried unanimously.

7. Discussion on possible amendment to a Performance Agreement made and entered into by and between the Seguin Economic Development Corporation, VME, LLC, and United Alloy Texas, LLC – Josh Schneuker, Executive Director

No action taken.

8. Presentation on Seguin Economic Development Corporation Monthly Staff Report

- Business Retention & Expansion Program Activities Update – Ashlynn Tovar, Business Retention Specialist.
- Marketing and Recruitment Activities Update – Lindsay Dennis, Assistant Director and Brittney Watson, Marketing and Administrative Assistant
- Update on Regional Economic Development Strategies – Josh Schneuker, Executive Director
- Active Projects Update – Josh Schneuker, Executive Director

9. Executive Session: The Seguin Economic Development Corporation Board of Directors will meet in Executive Session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

The SEDC Board of Directors convened into Executive Session at 12:27 P.M.

Section 551.072 – Deliberation Regarding Real Property

- Sale of SEDC Owned Property at Intestate 10 and Grein Place

Section 551.087 – Deliberation Regarding Economic Development Negotiations

(1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. (2) to deliberate the offer of a financial or other incentive to a business prospect.

- CoffeeTech Industries
- Project Denali

10. Reconvene into Open Session: The Seguin Economic Development Corporation Board of Directors will reconvene into open session to discuss, consider, and/or take any action necessary related to the executive session, and/or related items.

The SEDC Board of Directors reconvened into Regular Session at 1:10 P.M.

a) Discussion and possible action on a Resolution, authorizing revisions to the final Performance Agreement between the Seguin Economic Development Corporation and CoffeeTech Industries. – Josh Schneker, Executive Director.

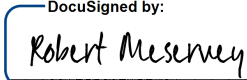
Director Keil made a motion to authorize revisions to the final Performance Agreement between the SEDC and CoffeeTech Industries. Director Meservey seconded the motion, the motion carried unanimously.

11. Requests and Announcements:

- Announcement and/or Requests by Board Members to place items on a future SEDC Board Meeting agenda.
- Announcements by staff.

12. Adjournment.

SEDC Board President Carlos Moreno adjourned the meeting at 1:13 P.M.

Signature:  _____ Date: 3/11/2021

Name: 22A75529745F424...
Robert Meservey _____

Position: Secretary _____