

**Call for Projects 2021**

**Application checklist**

**Business Name**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Type of Business:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Applicant**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Address**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Completed Grant Application
* Business Plan
* Actual Bids
* Within word limit Y or N
* Letter of authorization from building owner, if owner is not applicant
* Current Photograph of the building
* Historic photos (if available)
* Cost estimate breakdown and sources of funds
* Documents Demonstrating Sources of Funds
* Narrative and/or visual description of project
* Floor Plans, drawings and/or site plan
* Current building use, including tenant (not residential) names and contact information (on intake form)
* Project timeline
* Assessor records verifying ownership
* Community Comment